

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, May 31, 2011  
10:00 a.m.**

**Conference Room  
La Crete County Office, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Director of Corporate Services/Acting CAO
John Klassen	Director of Operations South
Al Hoggan	Director of Operations North
Marion Krahn	Supervisor of Planning & Development
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on May 31, 2011 at the Conference Room, La Crete County Office, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:07 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 11-05-463 MOVED** by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 10. k) Mackenzie Frontier DMO
- 10. l) Vitalize Conference
- 11. d) Rural Waterline Update

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12. g) Subdivisions

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the May 10, 2011 Regular Council Meeting**

**MOTION 11-05-464**

**MOVED** by Councillor Braun

That the minutes of the May 10, 2011 Regular Council meeting be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

**4. a) None**

**GENERAL REPORTS:**

**6. a) Mackenzie Housing Management Board Meeting Minutes – March 28, 2011**

**MOTION 11-05-465**

**MOVED** by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of March 28, 2011 be received for information.

**CARRIED**

**6. b) Mackenzie County Library Board Meeting Minutes – April 12, 2011**

**MOTION 11-05-466**

**MOVED** by Councillor Wardley

That the Mackenzie County Library Board meeting minutes of April 12, 2011 be received for information.

**CARRIED**

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

**9. a) None**

**CORPORATE  
SERVICES:**

**10. a) Bylaw 816-11 Local Improvement Tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854, Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13, and Lot 9, Block 11,**

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**Plan 862 2277 in the Hamlet of La Crete**

**MOTION 11-05-467**

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 816-11 being a local improvement tax for curb, gutter and sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete.

**CARRIED**

**10. b) Policy FIN018 Frontage on Curb, Gutter, Pavement and Sidewalks**

**MOTION 11-05-468**

**MOVED** by Councillor Wardley

That Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks be approved as amended.

**CARRIED**

**10. c) Finance Committee Terms of Reference**

**MOTION 11-05-469**

**MOVED** by Deputy Reeve Sarapuk

That the Finance Committee Terms of Reference be approved as amended.

**CARRIED**

**10. d) Policy FIN028 Credit Card Use Policy**

**MOTION 11-05-470**

**MOVED** by Councillor J. Driedger

That Policy FIN028 Credit Card Use Policy be received for information.

**CARRIED**

**10. e) Agricultural Land Sale**

**MOTION 11-05-471**

**MOVED** by Councillor D. Driedger

That administration advise Alberta SRD to proceed with the sale of lands highlighted in yellow on the attached map as

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soon as possible.

**CARRIED UNANIMOUSLY**

**MOTION 11-05-472**

**MOVED** by Councillor D. Driedger

The administration advise Alberta SRD to proceed with the sale of lands highlighted in blue on the attached map in the second sale with the exception of the area south of the ravine being held until the access concerns have been addressed.

**CARRIED UNANIMOUSLY**

**MOTION 11-05-473**

**MOVED** by Councillor J. Driedger

That administration advise Alberta SRD to proceed with the sale of lands highlighted in orange on the attached map in the second sale.

**CARRIED**

**MOTION 11-05-474**

**MOVED** by Councillor Wardley

That the land sales be sold at one month intervals beginning in July 2011.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:20 a.m.

**DELEGATIONS:**

**5. a) S/Sgt. Shane Ramteemal, High Level RCMP**

**MOTION 11-05-475**

**MOVED** by Councillor Wardley

That Council move in-camera at 11:33 a.m.

**CARRIED**

**MOTION 11-05-476**

**MOVED** by Councillor Jorgensen

That Council move out of camera at 11:57 a.m.

**CARRIED**

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**MOTION 11-05-477**

**MOVED** by Councillor Wardley

That the report by S/Sgt. Shane Ramteemal, High Level RCMP, be received for information.

**CARRIED**

**10. f) Northwest Corridor Development Corporation**

**MOTION 11-05-478**

**MOVED** by Councillor Jorgensen

That Mackenzie County supports William (Bill) Kostiw's attendance and representation at the Northwest Corridor Development Corporation meeting in Vancouver on June 16, 2011 through and as supported by the Regional Economic Development Initiative.

**CARRIED**

**10. g) Finance and Investment Report – April 30, 2011**

**MOTION 11-05-479**

**MOVED** by Councillor Braun

That the financial reports for the period ended April 30, 2011 be accepted for information.

**CARRIED**

**10. h) Mackenzie Charity Golf Sponsorship**

**MOTION 11-05-480**

**MOVED** by Councillor Wardley

That Mackenzie County sponsor the Mackenzie Charity Golf barbeque in the amount of \$3,000 with funding coming from the General Operating Reserve.

**CARRIED**

**10. i) Fort Vermilion Ratepayers Meeting**

**MOTION 11-05-481**

**MOVED** by Councillor Flett

That the Fort Vermilion Ratepayers Meeting be changed to Tuesday, June 28, 2011.

**CARRIED**

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**MOTION 11-05-482**

**MOVED** by Councillor Wardley

That the RCMP, Fish and Wildlife, and SRD be invited to attend the ratepayer meetings as discussed.

**CARRIED**

**MOTION 11-05-483**

**MOVED** by Councillor Jorgensen

That the Aboriginal Day activities on June 21, 2011 in Fort Vermilion be received for information.

**CARRIED**

**10. j) Alberta Forest Products Association Annual General Meeting and Conference**

**MOTION 11-05-484**

**MOVED** by Councillor Wardley

That the Reeve and one Councillor be authorized to attend the Alberta Forest Products Annual General Meeting and Conference from September 28-30, 2011 in Jasper, Alberta.

**CARRIED**

*(Councillor Jorgensen was elected to attend the conference and Councillor Braun as the alternate.)*

Reeve Neufeld recessed the meeting at 12:42 p.m. and reconvened the meeting at 1:31 p.m.

**PUBLIC HEARINGS:**

**7. a) Bylaw 807-11 Land Use Bylaw Amendment to Rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3" (La Crete)**

Reeve Neufeld called the public hearing for Bylaw 807-11 to order at 1:33 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 807-11 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

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Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on April 12, 2011.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 807-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 807-11. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 807-11 at 1:34 p.m.

**MOTION 11-05-485**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3".

**CARRIED**

**MOTION 11-05-486**

**MOVED** by Councillor J. Driedger

That third reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3".

**CARRIED**

**TENDERS:**

**8. a) Blumenort and Rocky Lane Waste Transfer Station  
Caretaking Tenders**

**MOTION 11-05-487**

**MOVED** by Councillor D. Driedger

That the Blumenort and Rocky Lane Waste Transfer Station

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Caretaking tenders be opened.

**CARRIED**

Rocky Lane Waste Transfer Station

Dawn Moberly	\$1,000.00/month
Marvin McNeil	\$2,200.00/ month

Blumenort Waste Transfer Station

Dawn Moberly	\$1,000.00/month
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**MOTION 11-05-488**

**MOVED** by Councillor J. Driedger

That the Blumenort and Rocky Lane Waste Transfer Station Caretaking be awarded to the lowest qualified tender.

**CARRIED**

**5. b) Daishowa Marubeni International Ltd. – General Development Plan**

**MOTION 11-05-489**

**MOVED** by Councillor Bateman

That the presentation by Daishowa Marubeni International Ltd. on their General Development Plan be received for information.

**CARRIED**

**10. k) Mackenzie Frontier DMO (ADDITION)**

**MOTION 11-05-490**

Requires Unanimous

**MOVED** by Councillor Derksen

That a letter be sent to REDI indicating that the County will support the Mackenzie Frontier Destination Marketing Organization (DMO) at a cost of \$12,500.00 subject to commitment by all three municipalities.

**CARRIED UNANIMOUSLY**

**MOTION 11-05-491**

Requires Unanimous

**MOVED** by Councillor Jorgensen

That Councillor Braun and Councillor Wardley be appointed to the Mackenzie Frontier DMO.

**CARRIED UNANIMOUSLY**

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**10. I) Vitalize Conference (ADDITION)**

**MOTION 11-05-492**  
Requires Unanimous

**MOVED** by Councillor Wardley

That the Vitalize Conference be received for information.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**11. a) Fort Vermilion Airport Instrument Approaches**

**MOTION 11-05-493**  
Requires 2/3

**MOVED** by Councillor Flett

That the 2011 Budget be amended to include \$30,000 for the Fort Vermilion Airport instrument approaches cyclical review and re-certification with the funding coming from the General Operating Reserve.

**CARRIED UNANIMOUSLY**

**11. b) AJA Friesen Drainage Project**

**MOTION 11-05-494**  
Requires 2/3

**MOVED** by Councillor Derksen

That the 2011 budget be amended by adding \$404,000.00 to the AJA Friesen Drainage Project with \$200,000.00 coming from the gravel operating budget and \$204,000.00 from the roads reserve.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:35 p.m. and reconvened the meeting at 2:55 p.m.

**11. c) 100<sup>th</sup> Ave Reconstruction – Phase 2 Hamlet of La Crete**

**MOTION 11-05-495**  
Requires 2/3

**MOVED** by Councillor Wardley

That the La Crete Recreation Center Storm Sewer project be deferred and that the 2011 project funds of \$100,000.00 be transferred to La Crete 100<sup>th</sup> Ave project.

**CARRIED**

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**MOTION 11-05-496**

Requires 2/3

**MOVED** by Councillor Braun

That the 2011 budget be amended to include an additional \$208,000.00 for the La Crete 100<sup>th</sup> Ave project with \$100,000.00 to come from the deferred La Crete Recreation Center project and \$108,000.00 from the roads reserve.

**CARRIED UNANIMOUSLY**

**11. d) Rural Waterline Update (ADDITION)**

**MOTION 11-05-497**

Requires Unanimous

**MOVED** by Councillor D. Driedger

That the rural waterline update be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

**12. a) Bylaw 817-11 Plan Cancellation for Consolidation  
Purposes Plan 842 0527, Block 1, Lots 5, 6 and 7  
(Fort Vermilion)**

**MOTION 11-05-498**

**MOVED** by Councillor Derksen

That first reading be given to Bylaw 817-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 5 through 7, into one lot.

**CARRIED**

**12. b) Development Permit 28-DP-08 Time Extension Part  
of SE 13-106-14-W5M (88 Connector Area) Direct  
Control District 1 "DC1"**

**MOTION 11-05-499**

**MOVED** by Councillor Braun

That the two year time extension request from Mustus Energy Ltd., for Development Permit 28-DP-08 on Part of SE 13-106-14-W5M, be granted. The time extension will expire on May 15, 2013.

**CARRIED**

**12. c) Development Permit 74-DP-11 for a Shop on Plan  
082 7605, Block 18, Lot 14 (1054 Tower Road) Direct  
Control 1 "DC1" (Zama)**

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**MOTION 11-05-500**

**MOVED** by Councillor Wardley

That Development Permit 74-DP-11 in the name of Patmore Oilfield Services on Plan 082 7605, Block 18, Lot 14 be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
  - a. **9.1 meters (30 feet) front yard facing Tower Road;**
  - b. **9.1 meters (30 feet) rear yard;**
  - c. **3.0meters (10 feet) side yard, from the property lines.**
2. The architecture, construction materials and appearance of the Commercial shop shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The Commercial shop shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
5. The municipality has assigned the following address to the noted property 1054-Tower Road. You are required to display the address (**1058**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 19 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
7. **The property must at all times be kept in a neat and orderly fashion. The Development Authority**

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**may, at its discretion, require privacy fencing or other suitable means of screening.**

8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**12. d) Development Permit 96-DP-11 Ancillary Building (Detached Garage) with Height Variance within One Mile of the La Crete Airport (La Crete)**

**MOTION 11-05-501**

**MOVED** by Councillor J. Driedger

That Development Permit 96-DP-11 on Part of NW 6-106-14-W5M (Plan 022 0152, Block 1, Lot 1) in the name of John Wiebe be APPROVED as presented.

**CARRIED**

**12. e) Subdivision Application 05-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural)**

**MOTION 11-05-502**

**MOVED** by Councillor Derksen

That Subdivision Application 05-SUB-11 in the name of Nick

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Wiebe and Margaret Wiebe, on SW 2-106-15-W5M, be AMENDED as presented.

**CARRIED**

**12. f) Development Statistics Reports January through March 2009 to 2011 Comparison**

**MOTION 11-05-503**

**MOVED** by Councillor J. Driedger

That the Development Statistics Report, January through March 2009 to 2011 Comparisons, be received for information.

**CARRIED**

**12. g) Subdivisions (ADDITION)**

**MOTION 11-05-504**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That administration investigate pros and cons of subdivisions of farmland up to 80 acre parcels.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Braun  
Councillor J. Driedger  
Councillor Derksen  
Reeve Neufeld

Opposed:

Councillor Flett  
Councillor Wardley  
Deputy Reeve Sarapuk  
Councillor Jorgensen  
Councillor Bateman  
Councillor D. Driedger

**DEFEATED**

**EMERGENCY &  
ENFORCEMENT  
SERVICES:**

**13. a) None**

**INFORMATION /  
CORRESPONDENCE:**

**14. a) Information/Correspondence Items**

**IN CAMERA SESSION:**

**MOTION 11-05-505**

**MOVED** by Councillor Wardley

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That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:53 p.m.

15. a) Legal

**CARRIED**

**MOTION 11-05-506**

**MOVED** by Councillor Bateman

That Council move out of camera at 6:55 p.m.

**CARRIED**

**IN CAMERA SESSION:**

**15. a) Legal**

**MOTION 11-05-507**

**MOVED** by Councillor Braun

That a counter offer be made to the La Crete Flying Club a Division of 409512 AB. Ltd. as discussed.

**CARRIED**

**MOTION 11-05-508**

**MOVED** by Councillor J. Driedger

That the County's Mackenzie Housing Management Board representative and administration be authorized to meet with the La Crete Municipal Nursing Association and the Chair and CAO of the Mackenzie Housing Management Board.

**CARRIED**

**MOTION 11-05-509**

**MOVED** by Councillor Wardley

That the County participates in the establishment of the regional Crime Reduction Unit (CRU) and enters into a three-year agreement with the Royal Canadian Mounted Police (RCMP) for the funding provision for one of the CRU officers.

**CARRIED**

**MOTION 11-05-510**

**MOVED** by Councillor Braun

That administration brings forward the dust control policy for review and the application procedure for information.

**CARRIED**

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**MOTION 11-05-511**

**MOVED** by Deputy Reeve Sarapuk

That the Amendment to Memorandum of CAO Contract Agreement be approved in principle as amended and that the Finance Committee be authorized to work out the details by incorporating legal counsel's advice into the amendment, inclusive of reviewing the house agreement up to the overall maximum value as discussed.

**CARRIED**

**NEXT MEETING DATE:**

**16. a)** Regular Council Meeting  
Wednesday, June 29, 2011  
10:00 a.m.  
Council Chambers, Fort Vermilion Office

**ADJOURNMENT:**

**17. a) Adjournment**

**MOTION 11-05-512**

**MOVED** by Councillor Jorgensen

That the regular council meeting be adjourned at 7:06 p.m.

**CARRIED**

These minutes were approved by Council on June 29, 2011.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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J. Roy Brideau  
Chief Administrative Officer

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